HAWAII ADMINISTRATIVE RULES

TITLE 3

DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

SUBTITLE 9

STATE FOUNDATION ON CULTURE AND THE ARTS

CHAPTER 91

SFCA MEETINGS

| §3-91-1 | Annual meetings |
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| §3-91-2 | General meetings |
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- §3-91-1 Annual meetings. An annual meeting shall be held unless otherwise provided by action of the foundation. [Eff: Feb 12, 1987](Auth: HRS §9-5) (Imp: HRS §§9-3, 9-5)
- §3-91-2 <u>General meetings</u>. There shall be regular general meetings. Meetings may be canceled with approval of the majority of the commissioners.

 [Eff: Feb 12, 1987] (Auth: HRS §9-5) (Imp: HRS §§9-3, 9-5)
- §3-91-3 <u>Special meetings</u>. The chairperson of the foundation may call special meetings of the foundation. [Eff: Feb 12, 1987] (Auth: HRS §9-5)

(Imp: HRS §§9-3, 9-5)

§3-91-4 Open meetings. Every meeting of the foundation shall be open to the public in accordance with chapter 92, HR. [Eff: Feb 12, 1987] (Auth: HRS §9-5) (Imp: HRS §§92-2, 92-3, 92-4, 92-5) §3-91-5

- §3-91-5 Notice. The foundation shall give written public notice of any annual, general, special, or rescheduled meeting in accordance with chapter 92, HRS. Notice shall be mailed to all commissioners. [Eff: Feb 12, 1987] (Auth: HRS §9-5) (Imp: HRS §§92-7, 92-8)
- §3-91-6 Quorum. No meeting of the foundation shall be held without a quorum of at least five commissioners and no action shall be taken by the foundation without the concurrence of at least five commissioners. [Eff: Feb 12, 1987] (Auth: HRS §9-5) (Imp: HRS §92-15)
- §3-91-7 <u>Minutes</u>. Minutes of foundation meetings shall be kept in accordance with the requirements of section 92-9, HRS. [Eff: Feb 12, 1987] (Auth: HRS §9-5) (Imp: HRS §92-9)
- §3-91-8 Procedures. All meetings shall be conducted in accordance with Robert's rules of order with applicable state laws. [Eff: Feb 12, 1987] (Auth: HRS §9-5) (Imp: HRS §9-5)